



Skills and Employability

Support and information during Covid-19

Call **0333 300 0050** Email **skills@entrust-ed.co.uk**
or visit **www.entrust-ed.co.uk** to find out more.

 Entrust Education Improvement  Entrust Support Services Limited  @entrustEDU

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Entrust Skills and Employability are still working during the school closure period and will be available throughout (including the school holiday period and beyond).

How we can help

Though we are not available for face to face information, advice and guidance we are available via phone, email and Microsoft Teams offering:

- Phone information advice and guidance
- Support with applications and transition to learning
- Signposting to other services as required

Contact to request support can be made by schools, colleges, training providers as well as by young people or parents.



Contact Details

Contact details for our school careers advisers, and district-based staff can be found [here](#)





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We have contacted all learning providers in Staffordshire and put together a summary of how the main types of learning provider are responding to the current crisis in relation to applications and recruitment.

Sixth Forms

- Sixth forms across county remain closed to students and face to face enquiries
- Sixth Forms will be keen to ensure a place is secure for those who are holding an earlier conditional offer
- Applications and enquiries to Sixth Forms are welcomed and potential students should continue to apply as directed prior to the close down, or as directed by the school college website
- Enquiries to Sixth Forms from external applicants remain welcome

Colleges

- All regional Colleges remain closed to students and face to face enquiries
- Many current students are being supported through online resources and tutor contact
- Applications for college courses (and where appropriate) apprenticeship enquiries are welcomed and interested potential students should continue to apply as directed by the college website
- College tutors will not be running face to face interviews. Instead, college staff will look to arrange interviews by telephone
- There will be a short window of time in September in which students may be able to change courses to move to a more appropriate level if they find the course they are on too challenging or insufficiently challenging, or possibly change course
- Guidance on the assessment and grading of General and Vocational or Technical qualifications is available [here](#)



College Links

To view a list of useful links to colleges in and around Staffordshire click [here](#)

Training Providers

- Centres are closed and training providers are offering remote access to tutors and assessors
- Apprenticeship applications are being encouraged, applications to be made online with telephone interviews to follow
- Many providers are encouraging contact through their websites (contact us forms), telephone, text or social media



Training Provider Contact Sheet

To view specific training provider responses to Covid-19 click [here](#)

Apprenticeships

- Training providers that Entrust contacted in late March were not currently reporting major vacancy withdrawals from employers
- However, some wider national reports suggest a significant reduction in the number of apprenticeships available for young people
- The Media have reported that many employers have laid-off apprentices and may not be recruiting post lockdown for some time
- The Institute of Student Employers (ISE) suggests a 40% downturn in recruitment of young people
- Key sites such as the National Apprenticeship Website (NAW) continues to advertise a wide range of apprenticeships at all levels but start dates within the next 8-12 weeks should be considered advisory in the current lockdown period
- Any young person seeking an apprenticeship or employment is strongly advised to identify and secure a backup plan through other learning opportunities



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Positive Directions

- Provision for young people who are at risk of NEET or who find themselves NEET.
- The provision is delivered online and can offer:
 - Literacy and numeracy support
 - Preparation for employment
 - Preparation for apprenticeship
 - Additional qualifications
- Entrust offer Positive Directions programmes and can also signpost you to other providers for alternative provision
- Support into Further Education, Employment, Apprenticeship or Training

For more information about Positive Directions contact: skills@entrust-ed.co.uk or click [here](#)

Alternatively contact Anna Butters (07921 277456, anna.butters@entrust-ed.co.uk) or Ruth Matthews (ruth.matthews@entrust-ed.co.uk)

Higher Education

- UCAS are still looking to run Confirmation and Clearing systems in the summer
- UCAS have changed deadlines beyond May 2020 for some courses please see www.ucas.com for the most current information

GCSE's and A-Levels

- Ofqual have stated that schools and colleges are to provide GCSE, AS and A level grades to the exam boards for their students. The grades should be the grades student are most likely to have achieved if they had sat their exams
- School-based judgements should balance different sources of evidence e.g.
 - classwork, bookwork & participation in performances in subjects such as music, drama or PE
 - Any non-exam assessment – whether or not complete
 - The results of any assignments or mock exams
 - Previous examination results – e.g. for any re-sitting students or those with relevant AS qualifications
 - Any other records of student performance over the course of study
- Students unhappy with the awarded grade will have the opportunity to sit exams as soon as is reasonably possible after schools and colleges re-open

Guidance from the Department for Education (DfE)



Useful guidance from the DfE can be found here:

<https://www.gov.uk/government/publications/gcses-as-and-a-level-awarding-summer-2020>

- ✓ Information for Heads of Centre, Heads of Department and teachers on the submission of Centre assessment grades: Summer 2020 grades for GCSE, AS and A level, Extended Project Qualification and Advanced Extension Award in maths
- ✓ Guidance for teachers, students, parents and carers: Summer 2020 grades for GCSE, AS and A level, Extended Project Qualification and Advanced Extension Award in maths
- ✓ Letter to students - Summer 2020 grading





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Links to Online Careers Guidance Resources

National Careers Service

Useful profiles to explore your career ideas: <https://nationalcareersservice.direct.gov.uk/advice/planning/jobfamily/Pages/default.aspx>

Target Careers

Review of many job sectors with tools and in-depth supporting data at: www.allaboutcareers.com

Uni-Frog

Careers resource platform: <https://www.unifrog.org/>

U Explore Start Package

This offers the START profile for free (registration required) and will help you develop a view of your skills interests and ideas: <http://www.startprofile.com/Login.aspx>

Prospects Job Profile

<https://www.prospects.ac.uk/job-profiles/browse-sector>

My Job Search Career Guides (includes videos)

<https://myjobsearch.com/careers/>

STEM Learning

Science, Technology, Engineering and Maths based learning activities for schools and parents: <https://www.stem.org.uk/>

ICould Career Films and Ideas

www.icould.com

Career Box Career Films

Offers video-based occupational and progression information: www.careersbox.co.uk

Licensed Products include:

Fast Tomato

A Morrisby tool to build a personal profile and gain careers roles and wider information. Licensed via: www.fastomato.com

Kudos Careers Tool

Build a profile and access a host of career tools. Licensed via: <https://www.cascaid.co.uk/kudos/>

Target Careers (Parents Guide)

<https://targetcareers.co.uk/parents-and-teachers/313443-resource-zone>

Careers Alchemy

Careers Paths (the basics of choosing a career path): <https://www.careeralchemy.co.uk/choosing-career-paths.html>



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College Links

Staffordshire & Stoke-on-Trent

https://nscg.ac.uk/	Stafford College (Newcastle & Stafford College)	Tel: 01785 223 800
www.southstaffs.ac.uk	Lichfield, Tamworth, Cannock & Rodbaston campuses	Tel: 0300 456 2424
www.bsdc.ac.uk	Burton & South Derbyshire College	Tel: 01283 494400
https://blc.ac.uk	Buxton & Leek College	Tel: 0800 074 0099
https://nscg.ac.uk	Newcastle-under-Lyme College (NSCG)	Tel: 01782 715111
https://nscg.ac.uk	Stafford College (NSCG)	Tel: 01785 223 800
www.stokesfc.ac.uk	Stoke 6th Form College	Tel: 01782 848746
www.stokecoll.ac.uk	Stoke College (Cauldon and Burslem)	Tel: 01782 208208

Cheshire

https://macclesfield.ac.uk	Macclesfield College	Tel: 01625 410000
https://reaseheath.ac.uk	Reaseheath College	Tel: 01270 625131
www.ccs.w.ac.uk/	South Cheshire College	Tel: 01270 654654

Derbyshire

www.derby-college.ac.uk	Derby College	Tel: 0800 0280289
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Leicestershire

www.brooksbymelton.ac.uk/	Brooksby Melton BMC College (Leicestershire)	Tel: 01664 855 444
www.stephensoncoll.ac.uk	Stephenson College	Tel: 01530 836 136
www.nwslc.ac.uk	North Warwickshire and South Leicester College	Tel: 0330 058 3000

Birmingham and West Midlands

www.bmetc.ac.uk	Sutton, Mat Boulton & J Watt Campuses (Birmingham Met Coll)	Tel: 0121 456 4545
www.ucb.ac.uk	University College Birmingham	Tel: 0121 604 1000
www.sccb.ac.uk	Birmingham South Central College	Tel: 0121 694 5000
http://nchsr.ac.uk/	National College for High Speed Rail (Birmingham)	Tel: 0330 120 0375
www.dudleycol.ac.uk/	Dudley College of Technology	Tel: 01384 363 000
www.halesowen.ac.uk/	Halesowen College	Tel: 0121 602 7777
www.walsallcollege.ac.uk	Walsall College	Tel: 01922 657000
www.wolvcoll.ac.uk/	Wolverhampton College	Tel: 01902 836000





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Training Provider Contact Sheet

Specific Training Provider Responses to Covid-19 (27/03/2020).

Acacia - <https://www.acaciatraining.co.uk/>

Still taking on-line applications, conducting interviews by telephone.

Nova - <http://www.novatraining.co.uk/>

Centres closed; taking applications and operating telephone interviews; all on-line/virtual courses running as normal

PM Training - <https://pmtraining.org.uk/>

Centres closed; putting processes in place to ensure all learners and apprentices are able to continue their education wherever possible; learning materials and resources are being sent to all learners on a weekly basis and they have remote access to tutors and assessors; learners on the Study Programme will continue to be paid as normal; still taking applications through the website and offering telephone interviews.

Juniper - <https://www.junipertraining.co.uk/>

Centres are closed. Where possible learners on study programmes will be offered distance learning activities. Staff are working from home and available via e-mail or telephone to answer queries and process applications.

Martec - <https://www.martectraining.co.uk/>

Centre is closed. Staff are working from home. Applications are still be accepted and interviews are being delivered via telephone or Skype.

DART - <http://www.darttraining.co.uk/>

Delivery model has changed from face-to-face teaching and assessing to a remote learning model for all learners. All staff are working remotely and enquiries should be sent to enquiries@darttraining.co.uk DART are continuing to accept applications with interviews conducted remotely. Clear information for apprentice, employers and applicants on the website at <http://www.darttraining.co.uk/covid19>

E-Quality - <http://equality.training/>

Centres are remaining open to vulnerable students only; taking referrals and interviewing by telephone.

Performance Through People - <https://ptp-training.co.uk/>

All centres are closed, staff are working from home and contactable using e-mail or (on-line) contact form; taking apprentice and employer enquires as usual but all contact is via telephone or e-mail; new methods of training have been introduced and learning is continuing; regular Covid-19 updates through website and Twitter on <https://twitter.com/PtpTraining/>

Stepping Stones - <https://www.stepstones-uk.com/>

Still accepting applications.

NSEGTA - <https://www.nsegta.co.uk/>

Acorn - <https://www.acorntraining.co.uk/>

Still accepting applications.



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Apprenticeship Responses: Position of Regional College Providers:

South Staffordshire College - <https://www.southstaffs.ac.uk/>

College campuses are closed. Still accepting apprenticeship applications on-line, interviews are being held remotely.

Burton and South Derbyshire College - <https://www.bsdc.ac.uk/>

College campuses are closed. Face-to-face teaching and assessing has switched to distance/remote learning. Accepting online applications, interviews are being held by telephone.

BLC - <https://www.blc.ac.uk>

Both college campuses are closed. The apprenticeship team are working from home and processing applications remotely. Dedicated page <https://www.blc.ac.uk/about-blc/essential-student-support/>

NSCG - <https://nscg.ac.uk>

Apprenticeship Hubs are closed but staff are working from home; accepting on-line applications for apprenticeship vacancies and conducting telephone interviews; application process time is slower than usual; still talking to employers via e-mail and telephone.

Stoke-on-Trent College - <https://stokecoll.ac.uk>

College campuses are closed. The apprenticeship team are working from home and still processing applications from students and employer enquiries. Applications are being managed remotely. Dedicated page is <https://www.stokecoll.ac.uk/coronavirus-advice/>

Macclesfield College - <https://macclesfield.ac.uk>

Apprenticeship team are working from home. Still taking applications online and will interview by telephone.

Reaseheath College - <https://reaseheath.ac.uk>

College is closed but staff are working from home. Students with an interview scheduled will be contacted and interview delivered by telephone. Still taking applications for apprenticeships, again interviews will be help by telephone. Dedicated page at <https://www.reaseheath.ac.uk/covid19/#prospective>





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Training Provider Contacts (Head Office):

- EQuality Training (branches throughout Staffordshire): 01785 815115, <http://equality.training/>
- Acorn Training: 01782 827827, <https://www.acorntraining.co.uk/>
- Positive Directions Programme (Entrust) (Anna & Ruth) anna.butters@entrust-ed.co.uk ruth.matthews@entrust-ed.co.uk
- Juniper Training (branches throughout the Midlands): MINT Programme & Traineeships, 01902 864194, <https://www.junipertraining.co.uk/>
- Babington Business College (Branches throughout the Midlands): 01332 345450, <https://babington.co.uk/apprenticeships/>
- Nova Training (Branches throughout the West Midlands): 01902 366278, www.novatrainng.co.uk
- South Staffordshire College (campuses at Cannock, Lichfield, Rodbaston, Tamworth): www.southstaffs.ac.uk
- NACRO: <https://www.nacro.org.uk/education/>
- Princes Trust (throughout the Midlands): 0800 842842, www.princes-trust.org.uk

Apprenticeships Support:

L2 Intermediate, L3 Advanced and Beyond:

- National Apprenticeships website at www.apprenticeships.org.uk
- Student Guides to Apprenticeships 2020 <https://amazingapprenticeships.com>
- Lots of apprenticeships are advertised at commercial job sites such as www.indeed.co.uk
- Also Check out www.findapprenticeships.co.uk
- To check distance from home to a work location via www.careermap.co.uk
- The Apprenticeships Guide can be found at <http://www.apprenticeshipguide.co.uk>

Other learning opportunities:

Eagles Nest (Burton): <https://www.eaglesnestproject.org.uk/>

- WEA Adult learning in Reach <https://www.wea.org.uk/>
- National Citizen Service (social action projects for 16-17 year olds): <https://www.gov.uk/government/get-involved/take-part/national-citizen-service>





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Our Advisers by School and Area

Cannock Chase

School/Academy	Careers Adviser
Cannock Chase High School	Lisa Taylor
Cardinal Griffin Catholic College	Gaelle Holford
Chaselea Short Stay School	Lisa Taylor
Educated at Home - Cannock	Lisa Taylor
Kingsmead School	Lisa Taylor
Norton Canes High School	Gaelle Holford
Staffordshire University Academy	Gaelle Holford
The Hart School	Gaelle Holford

East Staffordshire

School/Academy	Careers Adviser
Abbot Beyne School	Emily Hardy
Blessed Robert Sutton Catholic Spor	Louise Collins
Burton Pupil Referral Unit ARC	Sarah Precious
de Ferrers Academy	Louise Collins
Educated at Home - East Staffordshire	Louise Collins
John Taylor High School	Elaine Tomlinson
Loxley Hall	Sarah Precious & Lisa Taylor
Paget High School Business and Enterprise	Emily Hardy
Paulet High School	Emily Hardy
The Fountains High School	Emily Hardy
The JCB Academy	Elaine Tomlinson
Thomas Alleyn's High School	Elaine Tomlinson

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Lichfield

School/Academy	Careers Adviser
Chase Terrace Technology College	Mike Gilbert
Educated at Home - Lichfield	Lisa Taylor
Erasmus Darwin Academy	Mike Gilbert
King Edward VI School (Lichfield)	Mike Gilbert
Nether Stowe School	Mike Gilbert
The Bridge Short Stay School	Lisa Taylor
The Friary - An Arts and Sports Col	Louise Collins
The Rawlett School - an AET Academy	Louise Collins

Newcastle-under-Lyme

School/Academy	Careers Adviser
CEDARS	Sarah Precious
Chesterton Community Sports College	Mark Stubbs
Clayton Hall Academy	Denise Sillitto
Educated at Home - Newcastle	Sarah Precious
Madeley High School	Mark Stubbs
Newcastle Academy	Denise Sillitto
Sir Thomas Boughey High School	Denise Sillitto
St John Fisher Catholic College	Denise Sillitto
The Kidsgrove Secondary School	Mark Stubbs
The King's CE (VA) School	Mark Stubbs
Wolstanton High School	Janet Kemp & Mark Stubbs

South Staffordshire

School/Academy	Careers Adviser
Cheslyn Hay Academy	Gaelle Holford
Codsall Community High School	Yvonne Knight
Educated at Home - South Staffordshire	Yvonne Knight
Great Wyrley Academy	Gaelle Holford
Kinver High School	Gaelle Holford
Ounsdale High School	Yvonne Knight
Wolgarston High School	Yvonne Knight

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Stafford

School/Academy	Careers Adviser
Alleyne's Academy	Janet Kemp & Becky Green
Blessed William Howard Catholic Hig	Becky Green
Educated at Home - Stafford	Becky Green
King Edward VI High School	Becky Green
Sir Graham Balfour High School	Nikki Lambert
Stafford Manor High School	Yvonne Knight
Stafford Pupil Referral Unit	Yvonne Knight
Walton High School	Nikki Lambert
Stafford Grammar	Nikki Lambert
Weston Road Academy	Yvonne Knight & Janet Kemp

Staffordshire Moorlands

School/Academy	Careers Adviser
Biddulph High School	Clare Atkinson
Blythe Bridge High School	Clare Atkinson
Educated at Home - Staffordshire Moorlands	Clare Atkinson
Endon High School	Clare Atkinson
Leek High School	Alex Kenneth
Moorside High School	Clare Atkinson
Painsley Catholic College	Alex Kenneth
The Cheadle Academy	Sarah Precious
The Meadows School	Clare Atkinson
Westwood College	Alex Kenneth

Tamworth

School/Academy	Careers Adviser
Educated at Home - Tamworth	Louise Collins
Kettlebrook Pupil Referral Unit	Louise Collins
Landau Forte Academy - Amington	Mike Gilbert
Landau Forte Academy - QEMS	Louise Collins
Tamworth Enterprise College - an AE	Louise Collins
Wilnecote High School	Mike Gilbert

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Careers Adviser Contact Details

Careers Adviser	Telephone	Email
Alex Kenneth	07921 277443	alex.kenneth@entrust-ed.co.uk
Becky Green	07921 277466	rebecca.green@entrust-ed.co.uk
Clare Atkinson	07921 277369	clare.atkinson@entrust-ed.co.uk
Denise Sillitto	07921 277425	denise.sillitto@entrust-ed.co.uk
Elaine Tomlinson	07921 277459	elaine.tomlinson@entrust-ed.co.uk
Emily Hardy	07970 337574	emily.hardy@entrust-ed.co.uk
Gaelle Holford	07725 620538	gaelle.holford@entrust-ed.co.uk
Janet Kemp	07921 277463	janet.kemp@entrust-ed.co.uk
Lisa Taylor	07921 277410	lisa.taylor@entrust-ed.co.uk
Louise Collins	07725 632625	louise.collins@entrust-ed.co.uk
Mark Stubbs	07921 277431	mark.stubbs@entrust-ed.co.uk
Nikki Lambert	07921 277453	nikki.lambert@entrust-ed.co.uk
Mike Gilbert	07725 634119	mike.gilbert@entrust-ed.co.uk
Sarah Precious	07921 277386	sarah.precious@entrust-ed.co.uk
Yvonne Knight	07921 277401	yvonne.knight@entrust-ed.co.uk

Transition Mentor Contact Details

Careers Adviser	Telephone	Email	Area
Yvonne Crowe	07921 277465	yvonne.crowe@entrust-ed.co.uk	Stafford
Matt Fox	07772 606293	matt.fox@entrust-ed.co.uk	South Staffs, Lichfield, Stafford
Jo Stevens	07921 277416	jo.stevens@entrust-ed.co.uk	Tamworth, East Staffs
John Walter	07816 065929	john.walter@entrust-ed.co.uk	Newcastle, Staffordshire Moorlands
Vicky Walton	07921 277415	vicky.walton@entrust-ed.co.uk	South Staffs, Lichfield, Cannock Chase
Ruth Matthews	tbc	ruth.matthews@entrust-ed.co.uk	Cannock Chase, South Staffs

Positive Directions Contact Details

Careers Adviser	Telephone	Email
Anna Butters	07921 277456	anna.butters@entrust-ed.co.uk
Ruth Matthews	NA	ruth.matthews@entrust-ed.co.uk



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